

**KILLEARN UNITED METHODIST CHURCH
TALLAHASSEE, FLORIDA**

POSITION DESCRIPTION

POSITION TITLE: Director of Student Ministries

EMPLOYEE:

Hire date:

MISSIONAL PRIORITY: The Director of Student Ministries is called to lead Killearn Student Ministries to present Christ among middle school, high school students, and college students encourage growth and holiness, and send out students to present Christ.

COMPENSATION: This is a full-time exempt position. Salary is competitive and includes benefits.

SPECIFIC RESPONSIBILITIES:

1. Cast vision for the Killearn Student Ministries among the students, the church staff, and the congregation.
2. Recruit, train, and direct staff and volunteers to support student ministry activities.
3. Partner with the Youth Council and parents to develop student ministries that:
 - a. Present Christ among students in faithful and effective ways that creates an environment where evangelism is central to the student ministry.
 - b. Foster growth and holiness through student discipleship and accountability relationships.
 - b. Provide mission opportunities for students to present Christ to others.
 - c. Cultivate a fun, safe, and loving atmosphere for students.
 - d. Cultivate worship through student gatherings and among the whole congregation.
4. Build relationships with students and their families and build relationships between students, their families, volunteers, the church staff, the congregation, and community.
5. Reach out into the community including area middle schools, high schools, and colleges meeting students where they are. Be present in the lives of students beyond activities on the church campus.
6. Develop and coordinate weekly student ministry gatherings. Currently, our main weekly gathering for middle and high school is Sunday Night Live from 6:00pm to 8:00pm.
7. Develop and coordinate small groups among students. Currently, our K-groups for middle and high school gather on Wednesday nights from 6:00pm to 8:00pm.

8. Develop and coordinate mission and service opportunities and special events among students, their families, and the congregation.
9. Recruit, train, and direct the student leadership team.
10. Recruit, train, and disciple college students in Tallahassee who serve as leaders among our middle school and high school students. Provide opportunities to connect with college students beyond Tallahassee during holiday breaks and the summer seasons.
11. Administrative duties including prepare annual budgets within set constraints and manage the student ministry within approved budgets, utilize the Church Community Builder software for students and families, and participate in all scheduled meetings.
12. In coordination with the Chairperson of the Youth Council, prepare monthly reports for presentation to the Youth Council and the Associate Pastor.

WORKING RELATIONSHIPS: The incumbent must work effectively with students, volunteers, the Youth Council, the Church Council, and the church staff.

QUALIFICATIONS:

1. Be a disciple of Jesus Christ.
2. Be a relationship maker.
3. Possess excellent communication and listening skills.
4. Demonstrate good organizational skills.
5. Have the ability to empower others.
6. A growing personal spirituality.
7. Maintain a personal and professional theology consistent with Scripture, Wesleyan theology, and the United Methodist Church.
8. A background check and fingerprinting is required.
9. A Commercial Driver's License (CDL) is desirable.
10. Bachelor's Degree with a strong emphasis on human relations skills is desirable.

A degree from a religious college or seminary is also highly desirable. Equivalent related experience may be considered in lieu of the degree.

LINES OF ACCOUNTABILITY: The incumbent reports directly to the Associate Pastor and is accountable to the Church Council and Youth Council.