



STEPHEN MINISTRY JOB DESCRIPTION

Purpose:

The Stephen Minister is committed to providing a one-to-one caring ministry to persons in need (e.g. in times of loneliness, of becoming a new parent, of illness or hospitalization, of grief or other crisis situations).

Accountability:

Stephen Ministers are directly accountable to the Stephen Leaders. They, in turn, are accountable to the Ministers.

Responsibilities:

- Give priority to the 50 hours of training to be scheduled shortly.
- Study all the materials used in the course, including books and articles.
- Participate in ongoing supervision and continuing education on a bi-monthly basis for the balance of the 24 month commitment.
- Be available for service as a Stephen Minister (averaging 10-12 hours per month) for 18 months following the completion of training.
- Respond promptly to referrals made by Stephen Leaders.
- Seek to establish a one-to-one caring relationship following such a referral. Visitation will normally be on a weekly basis. The goal is for each Stephen Minister to have at least one, but not more than two caring relationships at any given time.
- Maintain confidentiality at all times by not discussing care receivers by name or implication.
- Set aside time on a regular basis for Bible reading and prayer. Pray especially for care receivers, other Stephen Ministers, and Stephen Leaders.

(The cost of materials and training, will cost approximately \$60. If you are able to help defray your cost, it would be greatly appreciated.)